



Headteacher: Ms M. Johnson B.Ed.(Hons)

Green Lanes Primary School

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13<sup>th</sup> September 2017

Dear Parent/Carer

**IMPORTANT MESSAGE  
SPECIAL DIETARY REQUIREMENTS - SCHOOL DINNERS**

We have been informed by Herts Catering Limited, our provider of school dinners, that all **Special Dietary Requirements** (medical reasons and cultural/religious reasons) must be completed online via their website. This request comes from HCL and not from the school and is beyond our control.

Please visit <https://hertscatering.co.uk/allergy-menu-application/> and select 'Medical Menu' or 'Cultural & Religious Menus'. These online applications must be made by no later than Friday 13<sup>th</sup> October 2017. If you do not have access to a computer or need assistance in completing this online application, please contact the School Office on 01707 262556.

**If your child does not have school dinners, then you do not need to complete the application.**

Unfortunately, unless these applications are made directly with HCL online, they will be unable to make special provision for your child's dietary requirements.

Please note that in some circumstances HCL may not be able to meet your special dietary/religious food requirements (see their website for further details or contact them on 01707 292500). Therefore, please check the menu daily and if the options contain ingredients that your child is unable to have, please provide them with a packed lunch for the particular day. Please also note that HCL are unable to make special provision for children's personal food preferences.

Yours sincerely

Ms M. Johnson  
Headteacher

[www.greenlanes.herts.sch.uk](http://www.greenlanes.herts.sch.uk)

